

Stakeholder Meeting
29th May 2008 at MIDAS Conference room
Meeting minutes
 2:45 pm – 4:15 pm

Participants:

| Sl# | Member organization | Observer |
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| 1 | Dr. Dietrich Stotz (Member- Executive Committee) GTZ-Progress | Mr. Maksudur Rahman PLAN Bangladesh |
| 2 | Mr. Rajiv Pradhan Katalyst, Chair – MDF | Ms. Rini R. Rahman RTM International |
| 3 | Mr. Munzure Aziz Business Advisory Services Center | Mr. Reza Patwary – Chemonics PRICE |
| 4 | Mr. Borhan Amin Raj BSNet | Mr. Miah Rahmat Ali IFC – Bangladesh Investment Climate Fund |
| 5 | Mr. Shyam S. Saha IDE | Mr. Mikhail I. Islam – Chittagong Skills Development Center |
| 6 | Mr. Abdul Karim MIDAS | Mr. Khairul Islam – Gmark Ltd. |
| 7 | Mr. Abdur Rob Practical Action | |
| 8 | Dr. P.K. Barua Winrock International | |

The meeting begins with the introduction of everyone present and following issues were discussed and decisions were taken in the meeting.

| Agenda | Discussion | Decision |
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| Update on recent events and activities and upcoming events | 1) The Chair MDF provided updates on recent activities of MDF. Accounts of General activities i.e. Private sector 'meet & greet' and Sustainability. | |
| | 1) Thematic Working group (TWG): All the thematic groups are working to find out the tools, approaches of the themes in Bangladesh. 2) Dr. Stotz discussed that instead of organization, the TWG would be interested to individual of member | 1) The individuals of member organizations will be informed and asked to join the TWG according to their preference. 2) Different people of one organization will represent in TWG. |

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| | organization. | |
| | <p>a. Local Economic development: A group is preparing a document for finding out the key criterion of LED.</p> <p>i) GTZ has discussed that they have projects in Sri Lanka.</p> <p>ii) MIDAS also discussed that the BD govt. may also looking similar projects.</p> | i) The document will be circulated among the members by 30 th June. |
| | <p>b. Working with Large firms:</p> <p>i) IFC-SEDF has changed the date to 18th June.</p> | |
| | <p>c. Working with the govt. institution: The date of next meeting has not been decided yet.</p> | <p>1) The next meeting will be decided by the members and inform the participants.</p> <p>2) By June, a questionnaire will be circulated to all members.</p> |
| Publication | <p>1) Publication of MDF usually have two types of audience. i) either for the MDF members only. ii) or for the people outside the network.</p> <p>2) IFC-SEDF will publish a report on poultry sector in November 2008.</p> <p>3) Through publication external audience could be reached.</p> <p>4) The chair discussed about people's comment on BMO workshop report.</p> | <p>1) The Poultry workshop report will be published as the 'workshop report' as IFC-SEDF is publishing one. The workshop report will not be as extensive as the BMO workshop report and it will be an ordinary printed report.</p> <p>2) IDE has been asked to finalize the draft poultry workshop report at an earliest.</p> <p>3) MDF secretariat will be informed by the organizations, in case they want send the publication to their party of interest.</p> <p>4) More emphasize will be given to content of the report, rather than the presentation</p> |
| Website & Newsletter | <p>1) The Chair discussed about collecting resources and sharing through website.</p> <p>2) Issues on newsletter publication, editorial committee on publication of newsletter were discussed.</p> <p>3) Newsletter may be option for reaching outside for MDF forum.</p> | <p>1) Members discussed that 'news' option website will be used to disseminate information. The coordinator will remind each organization to send their resources to upload once only in every month.</p> <p>2) At this point, newsletter may not be suitable option for MDF. Member organization</p> |

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| | | will inform other organization about any event through the secretariat. |
| Events | <ol style="list-style-type: none"> 1) Dr. Stotz gave a review on the training on Impact assessment. 2) Dr. Stotz discussed on 'publication on value chain experiences in Bangladesh. <ol style="list-style-type: none"> a. Consultants have been hired for this reason. | <ol style="list-style-type: none"> 1) A nominal fee (BDT 5,000/-) will be charged for attending the training event. 2) The consultants will visit each organization and will collect material. |
| Administrative | The Country Director of IDE (Ms. Loretta Payne) and Mr. Bruno Poitevin of Intercooperation has left Bangladesh. | IDE and Intercooperation would send the name and contact person for MDF to MDF secretariat. |
| New membership | The new member's application process was discussed. They were informed the practicing of 'Market development approach' for the membership. | <ol style="list-style-type: none"> 1) The new members were welcomed. But based on their application, whether they are full members or associate members will be decided later. 2) New members are welcomed to take part in any event of MDF from now on. |

The Chair concluded the meeting with thanks to everyone present and especially to Mr. Abdul Karim, Managing Director – MIDAS for hosting the stakeholder meeting at MIDAS premises.

Distribution: All Participants
All members and associate members.